



## Managing Compliance Systems



This session provides the opportunity to learn more about compliance systems and structures; participate in group discussion about issues you may be experiencing; and how to best protect your organisation from the risk of breaches or non-compliance with all-important legislation.

The facilitator will explain and discuss the requirements for an effective Compliance Management Program and answer your questions about Compliance.

### Topics & Features

#### ❖ Key Topics

- Role and responsibilities of the Compliance Manager.
- Creating and promoting a culture of compliance.
- Designing and implementing a compliance management system.
- Maintaining and evaluating the compliance management system.
- Monitoring and measuring the effectiveness of a compliance system.

#### ❖ Course Features

- Interactive activities to enhance understanding and expand skills.
- Learning from the experiences of other delegates.
- Extensive course notes, tools and sample compliance planners for reference in the workplace.

#### ❖ Pre-Requisite

- It is suggested that delegates have a firm understanding of the organisation's core activities.

#### ❖ Professional Development Hours: 6

### Workshop

#### ❖ Who should attend?

- Responsible Managers, current or prospective Compliance Managers and other employees involved in managing compliance.

#### ❖ How much does it cost?

- \$550.00 (including GST) per person for public courses
- In-house courses are quoted on request.

#### ❖ When are they scheduled?

- Regular public courses are held in major capital cities. For information on the dates and times for our next course, consult the **Training Calendar** on [www.goldseal.com.au](http://www.goldseal.com.au).
- We also offer in-house courses which can be arranged to suit your convenience.

### An Invitation to Contact

For more information about training and education, call Sheila Baker or Liz Rayner on +61 (0)3 9510 5100 or email [trainingadmin@goldseal.com.au](mailto:trainingadmin@goldseal.com.au). To download Gold Seal Training Registration Form, click [here](#).

To view our latest Training Directory, visit [www.goldseal.com.au](http://www.goldseal.com.au)